



## CCSBA Executive Committee Meeting Wednesday, June 25, 2025 Meeting Minutes

- Call to Order

The CCSBA Executive Committee Meeting was held on June 25, 2025. CCSBA president, Sylvester Cleary called the meeting to order at 5:30pm.

### 1. Attendance:

Sylvester Cleary, Aaron Richner, Kurt Gustafson, Wendy Dymont, Larry Lodestro, Dr. Margaret Spence, Teresa Guzman, Greg Cole, Jeff Chase, Joshua Liddell, Dr. David O'Rourke, Todd Crandall, Laura Smith.

### 2. Acceptance of the [2025 Evaluation](#) of Executive Director, Todd Crandall

**Motion made by Wendy Dymont to accept the 2025 Evaluation Executive Director, Todd Crandall, seconded by Kurt Gustafson - motion carried**

### 3. Approval of Minutes: [Minutes – July 9, 2024](#)

**A motion was made by Aaron Richner to approve the July 9, 2024 minutes, seconded by Kurt Gustafson – motion carried.**

### 4. Financial Matters

- 2024-2025 Year End [June Financials](#) – K. Dawson handout
- 2024-2025 Review [Profit and Loss Per Event](#)- Handout- L. Smith
- [Budget for 2025](#) Handout- T. Crandall
  - Keep CD at \$26,920

**A motion was made by Kurt Gustafson to approve the financial items, including the 2025-2026 budget, seconded by Teresa Guzman– motion carried.**

- Sponsorships for 2025-26

### 5. 2025-2026 [Officers and Executive Committee Members](#)- Election and Handout -L. Smith -

### 6. Review of 2025-2026 Standing Committee Assignments – S. Cleary

- Nominating –A. Richner, W. Dymont, J. Chase
- Legislative – S. Cleary, T. Guzman, L. Lodestro
- Awards – W. Dymont, J. Liddell, M. Spence

- Bylaws – C. Schnars, K. Gustafson, M. Spence
- Scholarship - J. Liddell, T. Guzman

7. 2025-2026 Meetings and Dinner Programs

- 2025-26 Member Board of Education Meetings
- 2025-26 BOCES Schedule
- Possible Speakers- T. Crandall
- CCSBA Events Calendar 2025-26- Todd Crandall
- Honors Night date and Location May 20 or 27, 2026

8. Approval of Laura Smith's Contract and Salary for 2025-26 in the amount of \$8,500

**A motion was made by Kurt Gustafson to accept the annual contract and salary, seconded by Wendy Dymment – motion carried.**

9. Approval of Todd Crandall's Contract and Salary for 2025-26 in the amount of \$12,000

**A motion was made by Kurt Gustafson to accept the annual contract and salary, seconded by Teresa Guzman – motion carried.**

10. Approval of Monthly stipend for Kelly Dawson as CPA Accountant for 2025-26 in the amount of \$125 / month.

**A motion was made by Kurt Gustafson to approve the monthly stipend, seconded by Aaron Richner, motion carried.**

11. Approve Todd Crandall Overnight travel to NYSSBA Fall 2025 conference.

**A motion was made by Kurt Gustafson to approve the travel, seconded by Teresa Guzman, motion carried.**

12. NYSSBA Area III News – Christine Schnars

13. Update on Objectives from the past year:

- New logo, Surveyed districts, hosted a "mixer, meet and greet" at Comedy Club, reformatted meeting structure for timeliness, multiple Press Releases, updated CCSBA By-laws, multiple letters for lobbying purposes, attendance at all quarterly COLSBA meetings, development of comprehensive and successful Legislative Priorities packet and facilitated Legislative Breakfast with Chau. Co Executive, Assemblyman Molitor and State Senator Borrello and representative from US Congressman Langworthy.

14. New Business

- NYSSBA: Confirming Governance Leadership Program - Oct. 10th, 2025
- 21 Brix instead of Jamestown Comedy Club? (March)

- Change annual Legislative breakfast from March to November 15, 2025 to allow the Assemblyman and Senators to know our concerns/priorities earlier in the Albany budget process
  - Invite just the Assemblyman and Senator or do we invite the County Executive again?
- Reaching out to more Sponsors
- Laura scan items to the cloud instead of hard copies in boxes except for "Contracts" (pay Laura a stipend)
- Debit card - Laura (\$200 must get approval for any item over \$200).
- Perhaps partner with two or more schools to bring National Speaker during 2026

15. Other Discussions:

- CCSBA Meetings and attendance - location. North and South end of the County
- 2025-26 - Zoom Meetings Only December/January/February

16. Continue - CCSBA Scholarships- Donate \$3000 to FWCOSS to supplement them and include our name with the scholarships

17. Adjournment

**A motion was made by Teresa Guzman to adjourn the meeting, seconded by Kurt Gustafson motion, motion carried. .**

**Respectfully Submitted,**



**Laura Smith, CCSBA Administrative Assistant**